

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY, August 13, 2009 - 7PM**

MINUTES

PLEDGE OF ALLEGIANCE was recited by all.

CALL TO ORDER:

Chairwoman Denise Ridner called the meeting to order at 7:03pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL

PRESENT: Vice Chairman, Tom Iwicki, Commissioner Victor Rodriguez (7:10pm), Chairwoman Denise Ridner, and Commissioners Robin Foster, Maribel Garland, Alderwoman Carolyn Blackman, and Alice Gilbert, Recreation Commission Secretary.

ABSENT: Commissioner Peter Gori (on vacation), DPW Superintendant, Luis Acevedo (on vacation) and Alderwoman Cindy Romaine

ALSO PRESENT FROM THE PUBLIC:

Nancy Hagerich, Senior Citizen Committee Representative
Maria Tambini to discuss Senior Citizen Picnic

PUBLIC PORTION

MOTION: To suspend the regular order of the Meeting and open this portion of the meeting to the public made by: Vice Chairman Tom Iwicki

SECONDED BY: Commissioner Robin Foster

ALL IN FAVOR **MOTION CARRIED.**

Open to Public

Nancy Hagerich, Senior Citizen Committee gave her report and discussed finding a different location at a larger facility in time for the Halloween and Christmas party. Chairwoman Denise Ridner suggested to contact the Dover Fire Department, Club Colombia or Casa Puerto Rico to see if they might have space available.

Senior Picnic - Maria Tambini discussed the Senior Picnic and would like to see a different theme this year. She suggested a patriotic/USO theme, with music of the 40's. The Commissioners were all in agreement with her ideas.

MOTION: To close the public portion of the meeting and return to the Regular Order of the Meeting
made by: Vice Chairman Thomas Iwicki

SECONDED BY: Commissioner Robin Foster

ALL IN FAVOR **MOTION CARRIED.**

Chairwoman's Report - Denise Ridner discussed the Summer Program. She said she would like volunteers for a committee to create a Summer Employee Handbook. The committee will consist of Commissioners Don Fritch, Victor Rodriguez and Chairwoman Denise Ridner, with an Alternate, Commissioner Robin Foster, if anyone cannot attend a meeting.

Chairwoman Denise Ridner reviewed the following with the Commissioners:

Use of Facility Applications - Town Property

1) Anna Bocchino of Dover Strikers Soccer has applied for use of **King IV** for Fall Soccer games and practice from August 1, 2009 thru November 30, 2009 from Monday to Friday from 5:30pm to dusk, Saturdays from 9:00am to 6:00pm and Sundays from 1:00pm to 6:00pm. Approximately 250 children in the program. Tabled from meeting of July 9, 2009 to determine whether or not King Field would be under construction. - Denied due to construction at King Field.

2) Emmitt Worthy of 48 W. Blackwell Street has applied for permission to use **JFK Park** on Saturdays August 15, 22, and 29th for a "Latin Drum Festival", which will consist of 4 people playing drums from 12:00noon to 3:00pm. No sound system required, no alcohol, or cooking will be done. No advertising of the event will be done. Approved

Use of Facility Application - Board of Education Property

3) Ben Oliveras, of Dover Recreation Traveling Basketball has requested use of East Dover Middle School Gym for practice and games on Mondays and Fridays from September 14, 2009 thru March 12, 2010 from 6pm to 9:00pm (list of dates attached). - Tabled to next meeting. Ben Oliveras and Scott Mack must come to next meeting to discuss the Basketball Program.

MOTION: To deny #1, approve #2 and table #3 was made by Vice Chairman Tom Iwicki.

SECONDED BY: Victor Rodriguez

ALL IN FAVOR MOTION CARRIED

Use of Facility Application - Board of Education Property - still pending

1) Walt Woodhull of Dover Youth Football and Cheerleading has applied for use of Hamilton Field Complex, Snack Bar, Rest Rooms, Field House & Equipment Room from Aug 1 thru November 22, 2009 (see attached list of dates and times) for Football & cheerleading practice and games.

Alderswoman Carolyn Blackwell discussed the beautiful rest rooms at Lewis Morris Park. She also suggested cleanup of Hooey Park could be a service project for a non-profit group or boy scouts.

Volunteer Coaches Clinic - is scheduled for Wednesday, Aug 19, 2009 in the downstairs fire department meeting room from 6:00pm to 9:00pm. Coaches must be pre-registered by Sport Supervisors.

Special Events: Chairwoman Ridner reviewed the upcoming events with Commissioners as follows:

Discover Dover Day - Chairwoman Denise Ridner reported that committees will be meeting again in the Fall to proceed with plans for June 12, 2010

Senior Picnic - Thursday, Sept. 3, 2009 with rain date of Friday, Sept. 4, 2009 Lou Gatto of 45 RPM has been contacted to DJ due to DJ Dr. J. has jury duty. Nick's Pizzeria has submitted a lower bid for the contract to do the cooking. (\$9.50 per person). Need to decide a theme, oldies, USO, or any other ideas. Need commissioners to volunteer to help collect donations from businesses and restaurants a week or so before and also to help out at the picnic.

Bus trip to Radio City Music Hall for the Christmas Show on Friday, December 4, 2009 - Bus leaves Prospect St. Parking lot at 9:30am and returns at 7:30pm. The show is at 4:00pm. Tickets will cost \$70.00 per person (bus transportation & show).

Summer Program - last day for children was today, Thursday, August 13, 2009. The children enjoyed a pizza party and ice cream eating contest. Last day for counselors is tomorrow, August 14th - 1/2 day to clean up and put everything away.

The following programs were held to fulfill Municipal Alliance Requirements and were successful events:

Project PRIDE - NJ Dept of Corrections was held in the firehouse downstairs on Monday July 27, 2009 from 10:00am to 2:00pm. Prisoners told their stories of drug and alcohol abuse to our teen program.

Gang Awareness program was presented by Morris County Sherriff's Officer Ed Santana on Wednesday July 29, 2009 at 10:00am at Water Works Park.

A Drug and Alcohol Awareness program was presented by Kristine Wilsusan, Dover Health Dept. Educator at Water Works Park on Monday, July 20, 2009 at 10:00am.

Other Programs for Summer included:

Anti-Smoking - given by Health Educator Kristine Wilsusan to Water Works Park.

Internet Safety - given by Morris County Prosecutor's Office to both parks.

Stranger Safety - given by Health Educator Kristine Wilsusan to North Dover Park.

Girl Scout arts and crafts - both parks - by Girl Scout Leader Maria Gonzalez.

Voucher List:

<u>P.O. NUMBER</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
09-01579	Alice Gilbert	Reimbursement - sheet cakes for Birthday Bash - Summer program - 2 parties - 6 cakes	\$101.94
09-01759	Nancy Hagerich	Reimbursement for Items purchased for Senior Programs - June	\$34.47
09-01700	Nick's Pizzeria	Food for Project Pride Drug Awareness Program	\$110.95
09-01607	Francisco Molina	Reimbursement for Summer Program Registration & trips - withdrew son after 2 days	\$195.00
09-01541	Progressive Tours	2 Buses for Museum of Natural History & Turtle Back Zoo -	\$2240.00
09-01699	D. Lovenberg	Port a Johns - Water Works Park	\$150.00
09-01368	Paper Mill Playhouse	Final Payment - Full Monty bus trip	\$1055.00
09-01613	Schaefer Pyrotechnics	Fireworks - final payment- balance due	\$6000.00
09-01510	S&S Recreation	Items needed for Summer Program - prizes, candy, etc.	\$305.05
09-01687	Nick's Pizza	Food - Senior Picnic - includes paper plates, napkins, utensils	\$2850.00

09-01801	American Red Cross	First Aid Training	35.00
09-01764	Lou Gatto	Sr. Picnic Entertainment Deposit	100.00
09-01610	Victor Roque	Reimbursement for Fingerprinting fees	\$60.25
		Total	\$13237.66

MOTION: To approve Voucher list made by: Commissioner Victor Rodriguez

SECONDED BY: Vice Chairman Tom Iwicki.

ALL IN FAVOR MOTION CARRIED.

Park & Field Maintenance - notes from Carl Rossi, Director DPW&Water

JFK Park

Mulched around the trees
 Playground material installed
 Replace Garbage cans
 Dressed up Gazebo

Overlook Park

Playground material installed

Crescent Field

Playground material installed
 Benches repaired
 Paved new section of walkway

We are in the process of working on Hooey Park.

Chairwoman Ridner reviewed the correspondence with Commissioners as follows:

Correspondence

Received

- 1) Letter from Janette Quinones regarding Summer Recreation Program
- 2) Letter from Planned Parenthood advising Mayor Dodd they would like to participate in the Discover Dover Day Event.
- 3) Report of Incident at North Dover Playground - personnel matter.
- 4) Emails from Mr. Close and Police Chief Valentine regarding park safety issues.

Sent

- 1) Notice of three suspension to Summer Staff employee - personnel matter.
- 2) Thank you card to former Commissioner Jerry Hoffman for his assistance at the Fireworks Event.
- 3) Letter of reinstatement and leniency for Summer staff employee - personnel matter.

Minutes of July 9, 2009 Meeting -

Chairwoman Ridner asked if there were any deletions, corrections or additions? There were none.

MOTION: Made by Commissioner Robin Foster

SECONDED BY: Vice Chairman Tom Iwicki

Executive Session to discuss personnel matter - Summer Staff

Reopen to Public if anyone is present.

MOTION: To adjourn to Executive Session was made by Commissioner Robin Foster.
SECONDED BY: Commissioner Don Fritch
ALL IN FAVOR **MOTION CARRIED.**

MOTION: To return to Regular Order of the meeting and to adjourn due to no one from the public is present was made by: Commissioner Robin Foster
SECONDED BY: Vice-Chairman Tom Iwicki.
ALL IN FAVOR **MOTION CARRIED.**

Next Meeting will be held on September 10, 2009 at 7:00pm in the Court Room at Town Hall.

Respectfully submitted,
Alice Gilbert
Dover Recreation Commission Secretary